



YARDLEY HASTINGS PRIMARY SCHOOL NURSERY

PRICING POLICY, TERMS OF BUSINESS AND FEES - Academic Year 2016/17

<u>Payment</u> The Nursery is open term times only. Invoices will be sent out monthly, at the beginning of the month, and payment is due immediately. We will accept payment by cheque, cash or childcare vouchers, bank transfer or via ParentPay.

<u>Notice of Termination</u> We require one month's written notice in advance, or one month's fees in lieu of notice.

<u>Holiday/Sickness</u> As the Nursery is only open in term times, Nursery children will be expected to attend throughout the term - fees are always payable whether the child attends or not. However, the Nursery will, of course, give consideration in the event of any special circumstances (eg medical) that may impact on attendance over the longer term.

<u>Late Collection Charge</u> The Nursery reserves the right to charge additional fees at 15 minute intervals, or to terminate a child's place if there is persistent late collection.

<u>Late Payment/Dishonoured Cheques</u> will attract an administration charge of £20, and a further £10 for each month that the fees remain outstanding. We do understand that there are occasions in which people run into genuine financial difficulty - in this case please advise our Headteacher immediately in writing and she will contact you to discuss this.

Note: Payment of fees is the responsibility of the signatory on the registration form, as would be any collection charges which may be incurred in the recovery of any outstanding monies.

<u>Grant</u> The Free Entitlement Nursery Grant is payable to all 3 or 4 year olds that meet the criteria as set down by Northamptonshire County Council in the "Contract Between the Family and the Provider of the Free Entitlement to Early Learning and Childcare".

<u>Charges</u> The charge for lunchtime is to provide cover only, please remember that, if staying for lunch, your child needs to be provided with a packed lunch (clearly named) that contains no nuts or nut products. Alternatively, an order for a cooked lunch will need to be placed online, with Dolce, by the Tuesday preceding the week in which the meal is required (current cost £2.25 per meal).

Sessions - Mondays to Fridays - Term time only - September 2016

9.00 - 12.00	12.00 - 1.00	1.00 - 3.30
£4.50 per hour	£2.50	£4.50 per hour
£13.50 per 3 hour session		£11.25 per 2.5 hour session

<u>Fee Increases</u> We will try to keep any increases to a minimum, however if one is necessary it will be made in September, in writing.

NCC Free Entitlement Grant will be deducted from all bills, as appropriate, and will be shown on your invoice. Grant funding is only for a maximum of 15 hours per week for the funded weeks during the term, as per the "Contract between the Family and the Provider of the Free Entitlement to Early Learning and Childcare".

Please be aware that the hours in each funding block vary, according to the length of the terms, and that funding is only available in the term <u>after which</u> a child is 3.

Contact Details

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